

MONKLEIGH PRIMARY SCHOOL & PRE-SCHOOL

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Headteacher: Mrs Karen Reeves

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Dear Parents/Carers

We hope that you have been having a super holiday and that you have been managing to enjoy some of the hot and sunny weather. We have been working hard to put plans and routines in place for September.

Please be aware that things still might need to change again and that we will always make sure to inform you of all of any changes. If you have any questions, please do not hesitate to contact us via Dojo.

Following Government guidance, we are only allowing essential items (medication, coats, bookbags – Reception children and lunchboxes) to be regularly moved between home and school. Preschool children will need to bring a fruit snack in from home. Fruit will continue to be provided for Reception age children.

A number of items will need to be brought into school and left on your child's peg. Please see below.

What the children need to bring into school:

- Named set of spare clothes in a bag- these will be kept in school until they are used.
- Named wellies and all in one waterproof (or waterproof coat and trousers) these will be used regularly so will need to stay in school.
- Sunhat and named water bottle

Dropping off and picking up:

Our day will start at **8:40am**.

We will meet your child at the school gates. This is where you will say goodbye to your child for the day or morning. We totally appreciate that this will be hard for you and that you may be anxious about it after such a long time of being at home. We will take the children into class promptly to try and reduce the chance of children getting upset. Please rest assured that your child will be comforted and taken care of. Most of the time children settle quickly into the day – we have lots of lovely exciting things planned to keep them busy. If your child has been upset, we will contact you via Dojo to let you know how they are getting on. In the event of your child being very upset and distressed, we will contact you to discuss a way forward.

In order to get the children into class promptly and to allow the rest of the school to enter at their scheduled drop off times, we will be unable to talk to you about any issues at the school gates. Please send a message via Dojo or ring the school office if you would like to arrange a meeting to talk with us.

If you are particularly concerned about how your child will cope with drop off times, please contact us so that we can form a plan for you and your child before their first day in school.

Children in Preschool who are attending a morning session only will finish their morning at **11:40am**. An adult will meet you at the school gate at this time.



Our school day will finish at **2:40pm**. An adult will be supervising at the gate. We will send the children out to meet the adult and you at the gate when their name is called.

Daily Routine:

8:40	Drop off at school. Walk into school and hang coats and book bags on pegs.
8:45	Self Register and Wake up and Shake up (physical activity)
9:00	Calendar and Story
9:10	11:30 Activities and Learning within the provision
11:30	Tidy up and singing
11:40	<i>Home time for morning only sessions</i>
12:00	Lunchtime (in Early Years area)
1:00	Self Register and Yoga
1:15 – 1:45	Activities and Learning within the provision
1:45 – 2:15	Physical Activities – Trikes, bikes, PE
2:15 – 2:30	Relax Kids
2:40	Home time

Reading books for children in Reception

We have been issued guidance regarding sending books home for children to read and have clear guidelines in place to make it possible to share books between home and school. Please ensure that you and your child wash your hands before and after reading a school book. Books with paper covers will be quarantined for 24 hours after they have been returned.

We will be introducing a new reading scheme – Read Write Inc – further information will be sent out at the beginning of term. Reading books to read at home will not be sent home for the first four weeks (as the first focus is on sounds). If your child is in Reception they will choose a library book in school to bring home for you to share together. Details of this book can be recorded in their reading diary.

Visits for new Preschool children

We are pleased to be able to invite the new preschool children (September starters only at this stage) in for a short welcome visit. These sessions will be timetabled as we can only have one family at a time. We are aiming for the sessions to take place during the afternoon of Thursday 3rd September. You will be contacted to arrange a time for your visit very soon.

Thank you for taking time to read this information. We are so excited about welcoming everyone to the Early Years Unit in September. It will be wonderful to have the space being used by happy, curious and enthusiastic learners once again! Please do not hesitate to contact us if you have any questions or concerns.

Enjoy the rest of the holidays and see you soon!